

### Exercise 37

a. Fill in the chart below with the duties and responsibilities of a Foreign Service officer in the Ministry of Foreign Affairs and in overseas missions basing on the text and on your ideas.

Ministry of Foreign Affairs	Overseas missions

b. Imagine you are a junior foreign officer at the Foreign Ministry. Speak about your responsibilities.

### Exercise 38

Find in the text English equivalents to the following:

выполнять различные обязанности  
затрагивать национальные интересы  
информировать представителей иностранных государств о  
политических взглядах своего правительства  
объяснять события и тенденции  
проявлять гибкость при выполнении обязанностей  
находиться на передовой линии  
быть готовым продвигать и защищать политик} своей страны  
постоянно держать свое правительство в курсе событий и  
изменений в стране пребывания  
кратко инструктировать  
сопровождать высокопоставленного чиновника  
принимать и обрабатывать ежедневный поток корреспонденции  
учить младших сотрудников правильно выполнять свои  
обязанности

составлять дипломатические депеши  
излагать тексты шифрованных телеграмм  
столкнуться с трудностью  
работать в качестве политического советника посла  
говорить и писать правильно, кратко и убедительно

### Exercise 39

Complete the sentences with the words from the text and the vocabulary list of STEP 2. The first letters are given in 'a \

- a.
1. One of a diplomat's tasks involves h\_\_\_\_\_ correspondence.
2. Diplomats in their decisions are often g\_\_\_\_\_ by their national authorities.
3. Foreign Service staff are c\_\_\_\_\_ to support their country's policy publicly.
4. The imposed mobility of a Foreign officer presents c\_\_\_\_\_ to family life.
5. The ability to speak p\_\_\_\_\_ and c\_\_\_\_\_ at meetings is important for a diplomat at the United Nations.
6. B\_\_\_\_\_ i\_\_\_\_\_ a visiting senior o\_\_\_\_\_ is one of the jobs a political o\_\_\_\_\_ does.
7. Junior diplomats are expected to be flexible in fi \_\_\_\_\_ their responsibilities and to be able to communicate r \_\_\_\_\_ end c\_\_\_\_\_.
8. Older people are often g \_\_\_\_\_ by outdated principles.
9. Embassy o \_\_\_\_\_ maintain their relations with the o \_\_\_\_\_ of the host country.
10. An embassy's press attache is c\_\_\_\_\_ to convey his country's policy to the public.
11. The r \_\_\_\_\_ of a diplomat abroad are d \_\_\_\_\_ from those at the Foreign Office: they are much wider.
12. A number of political figures d \_\_\_\_\_ themselves in big politics.
- b.
1. This matter requires delicate \_\_\_\_\_.
2. The US Government's public diplomacy agency \_\_\_\_\_ itself to promote the national interests.